

What is Sooner Xpress?

Sooner Xpress is a document delivery service for OU faculty, staff and students. Sooner Xpress provides digitized copies of journal articles and digitized copies of book chapters. Books from the OU Libraries' collection can also be retrieved and held for pick up at the circulation desk of any branch library or delivered to a patron's home or office.

How Much Does It Cost?

Book retrieval and delivery is free of charge! Copies are \$4 for the first 20 pages and .15 per page after 20 pages. This will be charged to your bursars account or, if available, a departmental account.

Who Can Use Sooner Xpress?

Anyone who has a valid OUNetID and password can use the Sooner Xpress service.

Contact Information:
(405) 325-6422
(405) 325-1919
interlibrary-loan@ou.edu
Screen Name: OUILLoan
(AOL, Gmail, Yahoo)

Office Hours:
Monday-Friday
8:00am to 5:00pm

More Information:
Click on the Sooner Xpress
link at the bottom of the OU
library webpage:
<http://libraries.ou.edu>

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Sooner Xpress Basics



(405) 325-6422
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<http://libraries.ou.edu>

How to Request Copies

1. Log on to the library website.
2. Locate the record for the book or journal in the library catalog and view the Detailed record.
3. Click on Request via Sooner Xpress on the right hand side of the page.
4. At the top of the form that opens, you will see the following: To request a copy of an article or book chapter from locally-held material, please click here. Click on this link. The form changes to a copy request.
5. For copies from books, fill in the pages needed or chapter info. For journal articles, fill in the volume, issue, pages, article title, and any other information you have. Submit the request. That's it!

OU Article Linker:

If you have located an article through a library database that is owned by the OU libraries but is not available electronically, you can order it through Sooner Xpress:

1. Click on the OU Article Linker link within the database record. The OU Article Linker window will open.

2. Click on Sooner Xpress near the bottom on the window. The Sooner Xpress form will open with all of the article information filled in for you.
3. Review the form and submit the request. That's it!

You will be notified by email when requested copies are available. They will be posted to your My ILL page.

How to Request Books

1. Log on to the library website.
2. Locate the record for the needed item in the library catalog and view the Detailed record.
3. Click on Request via Sooner Xpress on the right hand side of the page. A request form that is already filled in will open.
4. Review the information in the form, select how you would like it delivered, and then hit Submit Request. That's it!

You will be notified when the item is ready for pick up or has been shipped out to you. Processing time is typically 1-2 working days.

If the item is missing from the shelf, you will be notified and a copy will automatically be ordered for you through Interlibrary Loan*.

*All ILL items are automatically held at the circulation desk in Bizzell Library. You will be notified by email when they arrive.

Restrictions

The following items are not available through Sooner Xpress:

Reference Material
Reserve Items
Textbooks on Reserve
Special Collections Items

Important Information

Home Delivery:
Items will be delivered via USPS. Depending on where you live, an item may take up to and sometimes longer than 1 week to arrive. You are responsible for the cost of returning the item.

Office Delivery:
Items will be delivered via Campus Mail. Items can sometimes take up to 3 days to arrive.