Pauls Valley State Training School for Boys Collection. Records, 1910–1939. 28 feet.
State reformatory. General correspondence (1924–1932); annual reports (1910–1936); storekeeper daily reports (1936–1939); commitment and parole records (1924–1929); registers of inmates (1924–1929); grade books (1924–1929); requisitions (1927–1938); remittance books (1931–1933); and related financial records (1924–1933), all reflecting the operation of Oklahoma’s state reformatory for boys at Pauls Valley, Oklahoma.

Restricted: Researchers may not use this collection until the year 2018. This represents 75 years from the most recent date (1943) of records in the collection. This restriction has been placed on the collection to ensure confidentiality of the minors who were inmates at the school.

Location: 6291-6311
Boxes 1-14 contain both incoming and outgoing correspondence primarily concerning the purchase of products and services from such businesses as Ely and Walker Dry Goods Co., Singer Sewing Machine Co., Acme Milling Co., Remington Typewriter Co., Southwestern Bell, etc. Other correspondence concerns payroll warrant claims, warrants paid for the apprehension of inmates, and letters between the Superintendent of the Training School and of the Governor, State Budget Officer, Oklahoma State Penitentiary, and Oklahoma Agricultural and Mechanical College about budget requests, the school’s farm, personnel matters, inmate affairs, etc.

Box 1 General Correspondence, 1924-25
Folder:
1. A-C  (includes letters concerning “pure bred seeds” budget requests, statistics on number of inmates, and warrants. Also, some correspondence with Mabel Bassett, State Commissioner of Charities and Corrections)
2. D-F
3. G-L  (includes letters concerning administration of typhoid serum)
4. M-Q  (includes statistics pertaining to the school supplied to the State Election Board for inclusion in the Directory of Oklahoma)
5. R-Z

Box 2 General Correspondence, 1925-26
Folder:
1. **A** (includes a request for copies of infantry drill regulations and a letter requesting information about an inmate)

2. **B**

3. **C** (includes a letter from Mabel Bassett concerning her candidacy for reelection, and a list of escaped, returned, and paroled inmates)

4. **D-E** (letters from Walter Driskell concerning employment as night supervisor of Company B)

5. **F** (includes reports of boiler inspections)

6. **G**

7. **H** (includes letter providing information on number of inmates and whether inmate population was increasing or decreasing, and letters from D.E. Harpole of the State Board of Public Affairs re. financial statements)

8. **I-J**

**Box 3 General Correspondence, 1925-26**

**Folder:**

1. **K-L** (includes letter from county court re. recovery of inmate)

2. **M-N** (several letters re. runaways, some letters dated 1923)

3. **O**

4. **P**

5. **R**

6. **S** (correspondence re. budget requests, also correspondence with D.E. Harpole, State Board of Public Affairs)

7. **T-V** (letter from Judge of the Ottawa County Court about an inmate, also letters between W.A. Scott, Superintendent of the Pauls Valley, State Training School for Boys, and Governor M.E. Trapp and Mrs. Trapp)

8. **W**

**Box 4 General Correspondence, 1926-27**

**Folder:**
1. Applications (letters of job application and some reference letters)
2. A-B (correspondence with Mabel Bassett and county judges re. several inmates)
3. C
4. D-F (letter from superintendent to Judge Fogle re. Jesse Lee)
5. G (letters re. paroles and releases)
6. H-J (letters re. inmates, letter from Tulsa County Humane Society, and letter from superintendent to State Budget Office re. emergency appropriation)
7. K-L (several letters between the superintendent and the Tulsa County Humane Society in reference to various inmates)

Box 5 General Correspondence, 1926-27
Folder:
1. M (letter to Joe Miller, Oklahoma Women’s College)
2. N-O
3. P-Q (several letters re. inmates)
4. R (letter with county judge re. inmate)
5. S (includes 1926 quarterly report submitted to the State Department of Charities and Corrections)
6. T-V
7. W (letter from superintendent to Governor R.L. Williams, and letter from warden of Oklahoma State Reformatory to the superintendent)

Box 6 General Correspondence, 1926-27
Folder:
1. Applications (letters of job application and some reference letters)
2. A-B
3. C
4. D-F (letters between the superintendent and County Judge, Grover Flanagan)
5. G-J  (correspondence between the superintendent and Governor Henry S. Johnston, the report of Governor for the two year period ending June 30, 1927.

6. K-L  (correspondence between the superintendent and S.P. Kenton, Tulsa County Humane Society, and letter from superintendent to W.L. Lewis, First Assistant Attorney General)

Box 7  General Correspondence, 1927-28
Folder:
1. M
2. N-O  (letters between the superintendent and the Oklahoma Lighthouse League)
3. P-R
4. S
5. T-V  (correspondence between the superintendent and professors of animal husbandry at Oklahoma A&M College)
6. W-Z  (letter to superintendent from Mac Q. Williamson re. proposed new building)

Box 8  General Correspondence, 1928-29
Folder:
1. A-E  (several letters re. inmates)
2. F-G  (letter from superintendent to Representative Bryan Gibson)
3. H-L  (correspondence between the superintendent and Governor Henry S. Johnston, as well as members of the Governor’s staff)
4. M-O

Box 9  General Correspondence, 1928-29
Folder:
1. O-Q  (correspondence with the Oklahoma State Bureau of Criminal Identification and Investigation, Oklahoma State Reformatory, Oklahoma Forest Commission, etc.)
2. R  (letters re. employment of school workers)
3. **S(1)** (correspondence with the State Board of Public Affairs)

4. **S(2)** (official depository statements, and correspondence with the State Auditor and the State Examiner and Inspector)

**Box 10**  
**General Correspondence, 1928-29**

**Folder:**
1. **T-V** (correspondence with the Tulsa County Humane Society)

2. **W-Z** (report by school Principal, L.J. Whitsell, and letter from superintendent of Whitaker State Orphan Home, Pryor, Oklahoma)

**Box 11**  
**General Correspondence, 1929-30**

**Folder:**
1. Applications (job applications and letters of reference)

2. **A**

3. **B** (several letters re. inmates)

4. **C(1)** (letter to Jessie Coffman containing general information re. the school, and list and measurements of “band boys”)

5. **C(2)** (numerous letters between the superintendent and county judges/attorneys, and correspondence with Mabel Bassett)

**Box 12**  
**General Correspondence, 1929-30**

**Folder:**
1. **D-G** (letters, resolution, etc. re. emergency and reorganization of the school)

2. **H-L** (letters re. runaways)

3. **M-O** (correspondence with the Oklahoma State Bureau of Criminal Identification and Investigation)

4. **P-R** (letter to Mrs. C.R. Phelan re. improvements at the school)

5. **S** (correspondence with the State Board of Public Affairs and the State Auditor, and official depository statements)

**Box 13**  
**General Correspondence, 1929-30**
1. T-V (visitor lists with name of student, name of visitor, relationship and remarks)

2. W-Z (letter from Sallie Wagener re. tragedy at the school)

**Box 14** General Correspondence, 1931-32

**Folder:**

1. A-Z (mostly job application letters, correspondence with State Board of Public Affairs, letter to Walter E. Downs from William M. Downs, dated Jan. 13, 1944)

2. White, Joseph (letters re. guardianship of Joseph White)

**Box 15** contains correspondence between the State Training School and the State Board of Public Affairs concerning claims and acquisitions, property, policies, personnel matters, inspections, reports, etc.

**Box 15** Special Correspondence with State Board of Public Affairs, 1925-27

**Folder:**

1. State Board of Public Affairs, 1925

2. State Board of Public Affairs, January - June 1926

3. State Board of Public Affairs, July - December 1926

4. State Board of Public Affairs, 1927

**Boxes 16-17** contain correspondence between the superintendent and various representatives of inmates such as attorneys, parents, guardians, Department of Charities and Corrections officials such as Mabel Bassett, county judges, humane societies, provident associations, etc. These letters pertain to all aspects of the cases of the inmates, as well as their daily routines.

**Box 16** Special Correspondence (Inmates), 1925-26

**Folder:**

1. A-B

2. C

3. D-F
4. G-J
5. K-L

Box 17  Special Correspondence (Inmates), 1925-26
Folder:
1. M-N
2. P-R
3. S
4. T-Z

Boxes 18-21 contain claims paid (State Board of Public Affairs order forms with
name of claimant, address, date of invoice, quantity, article, price, amount
claimed, and date received).

Box 18  Claims Paid, 1923-24
Folders 1-16

Box 19  Claims Paid, 1925-26
Folders 1-15

Box 20  Claims Paid, 1926-29
Folders 1-12

Box 21  Claims Paid, 1927-28
Folders 1-13

Boxes 22-24 contain various juvenile court records which pertain to the Pauls Valley
School inmates.

Box 22  Commitment, Warrant and Parole Papers 1-350, 1910-13
Folder:
1. 1-80
2. 81-177
3. 178-268
4. 269-350
Boxes 23-29 contain reports (annual reports, biennial reports, financial statements, audits, inventories, comparative balance sheets, and other reports) submitted to the Governor of the State of Oklahoma, the Legislature, the State Board of Education, and the Commissioner of Charities and Corrections. They usually include both a narrative section and a statistical section. The reports describe conditions at the school; school lands, buildings, and other property; support and building funds; staff member names, positions, and salaries; number of inmates and counties from which they were received; number of inmates discharged, died, escaped, paroled, or in school; causes of commitment; appropriation recommendations; work completed; appropriations and disbursements; etc.

Box 23  Commitment, Warrant and Parole Papers 351-680, 1913-15
Folder:
1. 351-440
2. 441-560
3. 561-680

Box 24  Commitment, Warrant and Parole Papers 681-856, 1915-17
Folder:
1. 681-780
2. 781-832
3. 833-857

Box 25  Annual Reports, 1910-25
Folders: 1-4

Box 26  Annual Reports, 1926-29
Folders: 1-4

Box 27  Annual Reports, 1930-32
Folders: 1-5

Box 28  Annual Reports, 1933-36
Folders: 1-4

Box 29  Annual Reports, 1937-43
Boxes 30-33 contain inmate purchase order slips which show the date, type of article, amount, cost, and signature of inmate.

Box 30  Inmates’ Purchase Orders, 1939-43
Box 31  Inmates’ Purchase Orders, 1940-41
Box 32  Inmates’ Purchase Orders, 1931-32
Box 33  Inmates’ Purchase Orders, 1930-32

Boxes 34-39 contain inmates’ trust fund receipt books which show the date contributor, amount, and signature of inmate.

Box 34  Inmates’ Trust Fund (1-547, 2401-3600, 1910-33
Folders:  1-8
Box 35  Inmates’ Trust Fund (3601, 5197), 1932-1933
Folders:  1-20
Box 36  Inmates’ Trust Fund (5198-7681), 1934-37
Folders:  1-3
Box 37  Inmates’ Trust Fund (7682-97, 81), 1937-38
Folders:  1-3
Box 38  Inmates’ Trust Fund (9782-10, 900), 1938-39
Folders:  1-19
Box 39  Inmates’ Trust Fund (10,901-11,915), 1939-40
Folders:  1-12

Boxes 40-45 contain invoices showing purchases made by the State Training School.

Box 40  Invoices, 1924
Folders:  1-5
Box 41  Invoices, 1925-26
Folders:  1-2
Box 42  Invoices, 1925-26
Boxes 46-48 contain remittance books with carbon copy receipts for warrants in payment of claims. Receipts show warrant no., claim no., date, and name of claimant.

Box 46  Remittance Books, 1929-31
Folders: 1-8

Box 47  Remittance Books, 1932
Folders: 1-9

Box 48  Remittance Books, 1933-35
Folders: 1-18

Boxes 49-50 contain State Board of Public Affairs requisition forms with show type and the quantity of goods and services, amount, and name of provider.

Box 49  Requisitions, 1927-28
Folders: 1-5

Box 50  Requisitions, 1932-38
Folders: 1-6

Boxes 51-55 contain storekeeper’s daily report which show the date, merchandise received, inventory no., seller, amount, and to whom the merchandise was issued.

Box 51  Storekeeper’s Daily Report, 1936-37
Folders: 1-6

Box 52  Storekeeper’s Daily Report, 1936-37
Folders: 1-6

Box 53  Storekeeper’s Daily Report, 1936-37
Folders: 1-5

Box 54  Storekeeper’s Daily Report, 1936-37
Folders: 1-5

Box 55  Storekeeper’s Daily Report, 1936-37
Folders: 1-3

Box 56  Register of Inmates and Grade Book
Folder:

1. Inmate accounts listing inmate name date, folio, debits, credits, and balance.
   Nine o’clock reports listing date, boys in, boys out, and total in company. 1939
   Inmate books listing no., date officer, county, name, and address. 1927-36

2. Blank forms.

3-4. Register of inmates and grade book listing date, name of inmate, grade, and notes
    such as paroled, escaped, and home on leave. 1923-25

Box 57  Revolving Fund
Folders: 1-14

Revolving fund receipt books, include name, date, and amount. 1929-40

Box 58  Account with State Treasurer and Bank Statements
Folders: 1-4

Accounts list balance, date, debits, credits, and balance. 1930s

Bank statements. 1930s

Box 59  Printed Matter
Folders: 1-8


State Board of Public Affairs specifications and schedules for supplies, 1930s.

Box 60 Freight Bills, 1915-35
Folders: 1-5

Box 61 Equipment Inventory Record
Folders: 1-7

State of Oklahoma equipment inventory record sheets list location where equipment housed, item and trade name, serial no., cost, date acquired, warrant no., and claim no. 1920s and 1930s

Box 62 Appropriate Worksheets and Accounts
Folder:
2. Accounts show assets, increases, and decreases, 1939.

Box 63 Minutes & Account Books

Minutes of Meeting of Board of Control, State Training School, Pauls Valley, Oklahoma, 1909-15.

Infirmary Book (adenoids tonsils, circumcision, dental work, hookworm, typhoid, etc.), 1913-17

Inmate Account Book, 1925-35

Inmate Account Book, 1927-33

Outsized Materials: Location 6285-6286
Ledgers and Record Books


Daily Records (2) (name of inmates, grades, notes), 1913-22 and 1922-31

Detail (employee name, charges, etc.), 1916-19

Daily Hospital Report, 1917-20

Accounts Payable, 1915-19

Outsized Materials: Location 6287-6288

Ledgers and Record Books

Financial Record Books (4), (sales, assets, etc.), 1929-31

Recapitulation Books (2) (no. of inmates, no. of employees, cost per day, per capita), 1916-17 and 1918

Store Order Book, 1931

Official Depository Account Book, 1934-37

Financial Record Journals (2), 1917-38

Term Record (name of inmate, address, admittance date, discharge date, escape date, parole date, remarks), 1910-21

Warrant Register, 1915-17

Index to Claim Register, 1922

Journal, 1931-35

Claim Register, 1911-15

Requisitions, 1913-21

Outsized Materials: Location 6289-6290

Ledgers and Record Books

Institutional Monthly Storeroom Reports, 1940

Cash Book, 1930-40

Invoice Journal, 1910-25

Outsized Materials: Location 6312

Ledgers and Record Books

Accounting Statement Book, 1916-19

Daily Inspection Report (condition of facilities), 1921-24

Commissary Journals (2), 1921-23 and 1923

Financial Ledgers (2), 1924-29 and 1929-32